



**ARTIFICIAL LIMBS MANUFACTURING
CORPORATION OF INDIA**
(A GOVERNMENT OF INDIA UNDER TAKING 'MINI RATNA'
COMPANY) MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT
G.T. ROAD, KANPUR – 209217 (UP)
TOLL FREE NO.18001805129



ISO 9001:2015

Reference No.: -AD3F01/Feb-2024

Date -14.02.2024

Artificial Limbs Manufacturing Corporation of India (ALIMCO), a CPSU working under the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India invites applications for filling up the following positions on a **Direct Recruitment Basis** at ALIMCO HQ at Kanpur and its Auxiliary Production Centres at Bengaluru, Bhubaneshwar, Jabalpur, Mohali, Ujjain and Regional Marketing Centres at New Delhi, Kolkata, Mumbai, Hyderabad & Guwahati: -

S. No.	Post Code	Post	Grade/ Group	Pay Scale (Rs.)	Upper age limit as on 01.02.24	No. of Vacancy	Category	Exp. (Yrs.) As on 01.02.24	Initial place of posting
1	HR-01	General Manager (Personnel & Administration)	E-7/'A'	100000-260000	55YR	01	UR	18	Kanpur
2	HR-02	Deputy General Manager (Finance & Accounts)	E-6/A	90000-240000	52 YR	01	UR	16	Kanpur
3	HR-03	Senior Manager (Marketing)	E-5/'A'	80000-220000	50 YR	02	*OBC-01 ST-01	14	Kanpur
4	HR-04	Senior Manager (Information Technology)	E-5/'A'	80000-220000	50 YR	01	*OBC	14	Kanpur Or Faridabad
5	HR-05	Assistant Manager (Information Technology)	E-2/'B'	50000-160000	42 YR	01	ST	08	
6	HR-06	Assistant Manager (Personnel & Administration)	E-2/'B'	50000-160000	42 YR	01	UR	08	NCR
7	HR-07	Junior Manager - Operation & Maintenance (Electrical/ Electronics & Instrumentation)	E-1/'B'	40000-140000	40 YR	01	*EWS	05	Anywhere In India
8	HR-08	Junior Manager (Information Technology)	E-1/'B'	40000-140000	40 YR	01	*OBC	05	
9	HR-09	Officer QC (Mechanical)	E-0/'B'	30000-120000	30 YR	01	OBC	Nil	
10	HR-10	Officer QC (Electronics)	E-0/'B'	30000-120000	30 YR	01	*ST	Nil	

11	HR-11	Officer (Personnel & Administration)	E-0/'B'	30000- 120000	30 YR	02	UR-01 SC- (PWBD-OH-01)	Nil	Anywhere In India	
12	HR-12	Officer (Accounts)	E-0/'B'	30000- 120000	30 YR	02	UR-01, ST-01	Nil		
13	HR-13	Officer - Operation & Maintenance (Electrical/ Electronics & Instrumentation)	E-0/'B'	30000- 120000	30 YR	01	OBC	Nil		
14	HR-14	Officer (Production)	E-0/'B'	30000- 120000	30 YR	01	EWS	Nil		
15	HR-15	Accountant	Group-D	18790- 64130	34 YR	02	UR-01, OBC-01	04		
16	HR-16	Marketing Assistant	Group-C	17820- 61130	32 YR	01	*PWBD-HH	04		
17	HR-17	QC-Assistant (Mechanical)	Group-C	17820- 61130	32 YR	02	OBC-01, *ST-01	04		
18	HR-18	QC-Assistant (Electronics)	Group-C	17820- 61130	32 YR	02	EWS-01, SC-01	04		
19	HR-19	Shop Assistant (CNC Operator)	Group-C	17820- 61130	32 YR	02	*EWS-01, *SC-01	04		
20	HR-20	Service Assistant (General)	Group-C	17820- 61130	32 YR	01	*OBC-01	04		
21	HR-21	Press Operator	Group-B	17110- 58500	30 YR	02	EWS-01, SC-01	02		
22	HR-22	Turner	Group-B	17110- 58500	30 YR	01	ST-01	02		
23	HR-23	Fitter	Group-B	17110- 58500	30 YR	01	OBC-01	02		
24	HR-24	Workman Maintenance- Electrical	Group-B	17110- 58500	30 YR	01	OBC-01	02		
25	HR-25	Mechanic (Cooling Equipment)	Group-B	17110- 58500	30 YR	01	UR-01	02		
26	HR-26	Store Assistant (General)	Group-B	17110- 58500	30 YR	05	UR-02, EWS-01, *OBC-01, *ST-01	02		
Total Vacancy						38				

Anywhere In India

Kanpur Or Faridabad

For detailed information regarding eligibility and other requirements, interested candidates may visit the ALIMCO website i.e. www.alimco.in. The eligible candidates may apply through online for any position in the Corporation and have to create their profile first by clicking on the following link-
https://erp.alimco.in/sap/bc/webdynpro/sap/zhrap_erecruitment

The applicants can start applying registration form from 14.02.2024 since 12:00 noon and last Date for Submission of the Online Application Form in the Corporation is 23.03.2024 by 05:00 PM.

The Candidate shall keep in touch with our website for further information in this matter in the future. Kindly note that no separate communication will be sent by the Corporation in this regard.

*** Backlog Vacancy**

Note: -

- The number of vacancies indicated above is tentative and may increase or decrease at the absolute discretion of the management.

Manager (AD)

QUALIFICATION, EXPERIENCE AND JOB SPECIFICATION

HR-01	:	General Manager (Personnel & Administration)
Essential Qualification	:	<p>Recognized degree in any discipline and MBA (HR) with minimum 55% marks. OR Post Graduate Diploma in Personnel Management with minimum 55% marks. OR Post Graduate Degree in Personnel Management with minimum 55% marks. OR Post Graduate Diploma in HR Management with minimum 55% marks. OR Post Graduate Degree in HR Management with minimum 55% marks. OR Post Graduate Diploma in IR Management with minimum 55% marks. OR Post Graduate Degree in IR Management with minimum 55% marks.</p> <p>Note:- Degree or Diploma should be from Recognized Institution (AIU or UGC or AICTE)</p>
Nature of Experience	:	A minimum 18 years post qualification experience in Public Sector Undertaking or Reputed Private /Manufacturing Sector in HR / Personnel & Administration department in related field. PSU/Government Applicant: 2 years in immediate lower scale. In case of private Sector employee, CTC should be comparable to the immediate lower scale (as indicated in para/point no. 6 in General conditions). The candidate should have strong communication and managerial skills with exposure to the entire cross functional areas of HR /IR and administration. The incumbent shall be responsible for Manpower Planning / training / recruitment / selection / handling / legal issues / employees welfare activities, general administration and liasioning with Govt. agencies.
HR-02	:	Deputy General Manager (Finance & Accounts)
Essential Qualification	:	<p>Passed Final examination of Institute of Chartered Accountants. OR Passed Final examination of Institute of Cost Accountants of India.</p>
Nature of Experience	:	A minimum 16 years post qualification experience in Public Sector Undertaking or Reputed Private / Manufacturing Sector in finance & Accounts with six years in

		<p>handling Finance, Taxes, Balance Sheet and other function. Those working in PSU/Govt. should have worked in immediate lower scale for at least 02 years. In case of private Sector employee, CTC should be comparable to the immediate lower scale (as indicated in para/point no. 6 in General conditions). The position requires ability of the candidate to organize Accounting & other related functions independently. Candidate should have relevant experience in Financial Planning, MOU finalization, Finalization of Accounts as per Revised Schedule VI and settlement of queries of statutory and C&AG auditors. The position also calls for financial concurrence and sound exposure to statutory compliances, labour laws, CVC, DPE, CAG guidelines, secretarial laws. Knowledge of Cost Accounting, Budget preparation, drafting F & A Manuals and Standard Operating Procedures, centralized cash management, multi-unit accounts handing, Tax Laws is also required. Knowledge of ERP and its implementation shall be an added advantage.</p>
HR-03	:	Senior Manager (Marketing)
Essential Qualification	:	<p>Full time Engineering Degree in any specialization with a minimum 55% marks from a Govt. recognized University / Institution.</p> <p style="text-align: center;">OR</p> <p>Full time Master of Business Administration in Marketing with a minimum 55% marks from a Govt. recognized University / Institution.</p>
Nature of Experience	:	<p>A minimum 14 years post qualification experience in Govt. Department/ public sector/ industry /reputed private commercial organization. Experience in social sector / rehabilitation / healthcare shall be preferred. PSU/Government Applicant: 2 years in immediate lower scale. Candidate working in private sector must have comparable CTC in immediate lower scale (as indicated in para/point no. 6 in General conditions). Knowledge of marketing techniques & research and forecasting procedures is desirable. Knowledge and experience on Management of Rehabilitation Aids, Artificial Limbs, Organizing large conferences seminars and public meeting/events. Maintaining MIS on large domain, conversant with logistics will be preferred. Experience on manufacturing, distribution & supply of Artificial Limbs and Rehabilitation Aids, event organizing skills, maintaining MIS on large domain, in/out bound logistics / SCM with logistics will be added advantage. Knowledge of ERP is desirable.</p>
HR-04	:	Senior Manager (Information Technology)
Essential Qualification	:	<p>Full time Engineering Degree in Computer Science with a minimum 55% marks from a Govt. recognized University /Institution.</p> <p style="text-align: center;">OR</p> <p>Full time Engineering Degree in Information Technology with a minimum 55% marks from a Govt. recognized University /Institution.</p> <p style="text-align: center;">OR</p> <p>Full time Master of Computer Applications with a minimum 55% marks from a Govt. recognized University /Institution.</p>
Nature of Experience	:	<p>A minimum 14 years post qualification Experience in relevant IT field preferably in Manufacturing Sector using RDBMS in an integrated OLTP/Real Time / ERP Application environment. PSU/Government Applicant: 2 years in immediate lower scale. Candidate working in private sector must have comparable CTC in immediate lower scale (as indicated in para/point no. 6 in General conditions). Candidate should have thorough knowledge of computer aided Production Planning and Scheduling, Inventory Control, Data Processing Techniques, Management Information Services, Accounting System, SCADA & Automation of machine/power system OR Techniques, Experience in Installation, configuring, Operation & Maintenance of computer hardware, software, Server systems, networks, printers, scanners, CCTVs, Biometric Punching System and its Integration, Implementation.</p>

HR-05	Assistant Manager (Information Technology)
Essential Qualification :	<p>Full time Engineering Degree in Computer Science with a minimum 55% marks from a Govt. recognized University /Institution.</p> <p style="text-align: center;">OR</p> <p>Full time Engineering Degree in Information Technology with a minimum 55% marks from a Govt. recognized University /Institution.</p> <p style="text-align: center;">OR</p> <p>Full time Master of Computer Applications with a minimum 55% marks from a Govt. recognized University /Institution.</p>
Nature of Experience :	<p>A minimum 8 years post qualification experience in relevant IT field preferably in Manufacturing Sector using RDBMS in an integrated OLTP/Real Time / ERP Application environment. PSU/Government Applicant: 2 years in immediate lower scale. Candidate working in private sector must have comparable CTC in immediate lower scale (as indicated in para/point no. 6 in General conditions). Candidate should have thorough knowledge of computer aided Production Planning and Scheduling, Inventory Control, Data Processing Techniques, Management Information Services, Accounting System, SCADA & Automation of machine/power system OR Techniques, Experience in Installation, configuring, Operation & Maintenance of computer hardware, software, Server systems, networks, printers, scanners, CCTVs, Biometric Punching System and its Integration, Implementation.</p>
HR-06	Assistant Manager (Personnel & Administration)
Essential Qualification :	<p>Recognized degree in any discipline and MBA (HR) with minimum 55% marks.</p> <p style="text-align: center;">OR</p> <p>Post Graduate Diploma in Personnel Management with minimum 55% marks.</p> <p style="text-align: center;">OR</p> <p>Post Graduate Degree in Personnel Management with minimum 55% marks.</p> <p style="text-align: center;">OR</p> <p>Post Graduate Diploma in HR Management with minimum 55% marks.</p> <p style="text-align: center;">OR</p> <p>Post Graduate Degree in HR Management with minimum 55% marks.</p> <p style="text-align: center;">OR</p> <p>Post Graduate Diploma in IR Management with minimum 55% marks.</p> <p style="text-align: center;">OR</p> <p>Post Graduate Degree in IR Management with minimum 55% marks.</p> <p>Note:- Degree or Diploma should be from Recognized Institution (AIU or UGC or AICTE)</p>
Nature of Experience :	<p>A minimum 8 years post qualification experience in Public Sector Undertaking or Reputed Private /Manufacturing Sector in HR / Personnel & Administration. PSU/Government Applicant: 2 years in immediate lower scale. In case of private Sector employee, CTC should be comparable to the immediate lower scale (as indicated in para/point no. 6 in General conditions). The candidate should have sound knowledge of factories act, statutory labour laws, personnel management and good communication skills (written & oral) with exposure to the entire functional areas of HR / IR and administration. The incumbent should have experience for Manpower Planning / training / recruitment / selection / handling / legal issues / employees welfare activities, general administration. Proficiency in Computers (MS Office & Internet etc.) would be preferred.</p>

HR-07	:	Junior Manager - Operation & Maintenance (Electrical/Electronics & Instrumentation)
Essential Qualification	:	<p>Full Time Engineering Degree in Electrical with minimum 55% marks from a Govt. recognized University/Institution.</p> <p style="text-align: center;">OR</p> <p>Full Time Engineering Degree in Electronic with minimum 55% marks from a Govt. recognized University/Institution.</p> <p style="text-align: center;">OR</p> <p>Full Time Engineering Degree in Instrumentation with minimum 55% marks from a Govt. recognized University/Institution.</p>
Nature of Experience	:	A minimum 5 years of post-qualification experience. Candidate from PSU/government – at least 2 years in immediate lower scale. Candidate working in private sector must have comparable CTC in immediate lower scale. Experience in the operation & maintenance of electrical equipment, PLC, Switch gear (HT/LT), Operation and maintenance of sub-station, power generator and electrical of light engineering production machines, operation & maintenance/ Programming of CNC Operation & maintenance of production machines and plants, pneumatic and Hydraulic control, understanding of mechanical drawing and estimation, operation manual, engineering specification etc. Working experience in Project of Plant & machinery Installation & Commissioning shall be preferred.
HR-08	:	Junior Manager (Information Technology)
Essential Qualification	:	<p>Full time Engineering Degree in Computer Science with a minimum 55% marks from a Govt. recognized University/Institution.</p> <p style="text-align: center;">OR</p> <p>Full time Engineering Degree in Information Technology with a minimum 55% marks from a Govt. recognized University/Institution.</p> <p style="text-align: center;">OR</p> <p>Full time Master of Computer Applications with a minimum 55% marks from a Govt. recognized University/Institution.</p>
Nature of Experience	:	A minimum 5 years post qualification experience in relevant IT field preferably in Manufacturing Sector using RDBMS in an integrated OLTP/Real Time / ERP Application environment. PSU/Government Applicant: 2 years in immediate lower scale. Candidate working in private sector must have comparable CTC in immediate lower scale (as indicated in para/point no. 6 in General conditions). Candidate should have thorough knowledge of computer aided Production Planning and Scheduling, Inventory Control, Data Processing Techniques, Management Information Services, Accounting System, SCADA & Automation of machine/power system OR Techniques, Experience in Installation, configuring, Operation & Maintenance of computer hardware, software, Server systems, networks, printers, scanners, CCTVs, Biometric Punching System and its Integration, Implementation.
HR-09	:	Officer -Quality Control (Mechanical)
Essential Qualification	:	<p>Full time Engineering Degree in Mechanical Engineering with minimum 55% marks from a Govt. recognized University /Institution.</p> <p style="text-align: center;">OR</p> <p>Full time Engineering Degree in Production Engineering with a minimum 55% marks from a Govt. recognized University /Institution.</p>
Nature of Experience	:	Candidate should have knowledge of calibration, inspection procedures, test methods and equipment, testing codes, writing of inspection reports, Knowledge & experience of TQM, Analytical techniques like -7 QC Tools, SQC, TPM etc. Knowledge of various Chemical, Physical (both destructive and non-destructive), metallurgical tests, testing equipment's, sophisticated electronic equipment, testing codes etc. Knowledge of ISO (QMS &EMS) & ERP familiarity with standards i.e. IS, BS, ASTM etc. Inspection procedures and development of special test set-ups is desirable. Knowledge of ERP is preferable

Mode of Selection	:	GATE SCORE CARD OF 2023 is required
HR-10	:	Officer -Quality Control (Electronics)
Essential Qualification	:	Full time Engineering Degree in Electronics Engineering with a minimum 55% marks from a Govt. recognized University /Institution. OR Full time Engineering Degree in Electrical Engineering with a minimum 55% marks from a Govt. recognized University /Institution.
Nature of Experience	:	Candidate should have knowledge of calibration, inspection procedures, test methods of electronic items, testing codes, inspection/ test reports preparation, defect analysis / prevention. Knowledge of TQM, Analytical techniques like -7 QC Tools, SQC, TPM etc. Practical knowledge of testing of various sophisticated electronic parts/ equipment and familiarity with ISO (QMS & EMS) & ERP with various standards i.e. EMC, IS, BS, ASTM & etc.
Mode of Selection	:	GATE SCORE CARD OF 2023 is required
HR-11	:	Officer (Personnel & Administration)
Essential Qualification	:	Recognized degree in any discipline and MBA (HR) with minimum 55% marks. OR Post Graduate Diploma in Personnel Management with minimum 55% marks. OR Post Graduate Degree in Personnel Management with minimum 55% marks. OR Post Graduate Diploma in HR Management with minimum 55% marks. OR Post Graduate Degree in HR Management with minimum 55% marks. OR Post Graduate Diploma in IR Management with minimum 55% marks. OR Post Graduate Degree in IR Management with minimum 55% marks. Note:- Degree or Diploma should be from Recognized Institution (AIU or UGC or AICTE)
Nature of Experience	:	The candidate should have good knowledge in HR, Labor Law, and Factories Act, training, recruitment, staff welfare and general administration. The candidate should be proficient in Computers (MS Office & Internet etc.) Exposure to ERP-HR/SAP-HCM/HRMS would be preferred.
Mode of Selection	:	UGC NET Score card 2023 is required
HR-12	:	Officer (Accounts)
Essential Qualification	:	Passed Final examination of Institute of Chartered Accountants. OR Passed Final examination of Institute of Cost Accountants of India.
Nature of Experience	:	The candidate should have good knowledge in Accounts and Taxation. Should have capacity in dealing matter related to General Accounting, Corporate Book Keeping, Taxation, Pay Roll, Revenue Billing, Purchase Finance, Debtors & Creditor analysis, Insurance, Banking and Reconciliation, TDS- Employees, Professional, Contractors, Cost compilation, Trust Accounting. Knowledge of Revised Schedule VI, Tax Laws, XBRL, IFRS, GST, DTC and exposure to statutory compliances, labour laws, CVC, DPE, CAG guidelines, secretarial laws would be preferred.
Mode of Selection	:	Score of CMA or CA is required

HR-13	:	Officer (Operation & Maintenance (Electrical/Electronics & Instrumentation))
Essential Qualification	:	Full Time Engineering Degree in Electrical/ Electronic/ Instrumentation with minimum 55% marks from a Government recognized University/Institute.
Nature of Experience	:	Good knowledge of electrical equipment, PLC, Switch gear (HT/LT), Operation and maintenance of substation, power generator and electrical of light engineering production machines, programming of CNC machines.
Mode of Selection	:	GATE SCORE OF 2023 is required
HR-14	:	Officer (Production)
Essential Qualification	:	Full time Engineering Degree in Mechanical Engineering with a minimum 55% marks from a Govt. recognized University /Institution. OR Full time Engineering Degree in Production Engineering with a minimum 55% marks from a Govt. recognized University /Institution.
Nature of Experience	:	Candidates should have knowledge in manufacturing process, State-of-the-Art techniques of Production, knowledge of ERP, ISO, Quality standard & experience in CNC machine shop will be preferred.
Mode of Selection	:	GATE SCORE OF 2023 is required
HR-15	:	Accountant
Essential Qualification	:	Full Time Graduate in Commerce
Experience	:	04 Years in field of Accounting functions. Experience in Tally is preferred.
Nature of Experience	:	Must have knowledge and experience in Accounting Function with adequate knowledge of computer operation.
HR-16	:	Marketing Assistant
Essential Qualification	:	Minimum Full Time three years' degree course from a Govt. recognized University / Institution
Experience	:	04 Years
Nature of Experience	:	Experience of working in administrative functions of a reputed concern organization.
HR-17	:	QC-Assistant (Mechanical)
Essential Qualification	:	Full Time three years Diploma in Mechanical Engineering from a Govt. recognized. University / Institution.
Experience	:	04 Years
Nature of Experience	:	Must have thorough knowledge and experience of 1. Reading engineering dimensional drawing. 2. Testing laboratory, inspecting different types of metallic and non-metallic components and their raw materials. 3. Monitor production, quality control and data integrity of transactions completed by staff determining sampling universe, reviewing efficiency and quality and balancing file assignments. Using different type of inspection equipment like micrometer, comparators, gauges, profile projector etc. 4. Maintain controlled documentation as per ISO & BIS requirements (Quality Manual, procedures, forms, Customer Complaints etc.).
HR-18	:	QC-Assistant (Electronics)
Essential Qualification	:	Full Time three-year Diploma in Electronic Engineering. from a Govt. recognized. University / Institution.
Experience	:	04 Years
Nature of Experience	:	The candidate should have experience of reading electronic circuits, testing laboratory& inspection of different types of electrical/ electronic components like capacitor, resistance, supply etc. Defect analysis and prevention. The candidate should be familiar with documentation as per ISO & BIS requirements.
HR-19	:	Shop Assistant (CNC Operator)
Essential Qualification	:	Full time three years' Diploma in Mechanical Engineering from a Govt. recognized University /Institution.

		<p style="text-align: center;">OR</p> <p>DME from a Govt. recognized University /Institution.</p> <p style="text-align: center;">OR</p> <p>ITI with specialization in Production from a Govt. recognized University / Institution.</p>
Experience	:	4 Years- DME / 7 Years- ITI – post qualification
Nature of Experience	:	The candidate should have hands-on work experience in CNC Turn Mill / VMC/ Laser cutting/ Robotic Welding machines with adequate exposure to programming, component setting and development, fixtures & tooling aspects. The candidate should have experience of shop floor supervision with good understanding of limits, fits and tolerances and should be proficient in using CAD and CAM software.
HR-20	:	Service Assistant- General
Essential Qualification	:	<p>Full time three years' Diploma in Mechanical Engineering from a Govt. recognized University /Institution.</p> <p style="text-align: center;">OR</p> <p>DME from a Govt. recognized University /Institution.</p> <p style="text-align: center;">OR</p> <p>ITI with specialization in Production from a Government recognized Institute/ University.</p>
Experience	:	4 Years- DME / 7 Years- ITI – post qualification
Nature of Experience	:	Should have worked in an Automobile garage or in the servicing department of a reputed Organization.
HR-21	:	Press Operator
Essential Qualification	:	Certificate from a recognized ITI in Sheet Metal Worker Trade.
Experience	:	02 Years in the same trade.
Nature of Experience	:	<p>Must have thorough knowledge and experience of</p> <ol style="list-style-type: none"> 1. Operating the mechanical power presses & hydraulic presses of various capacities. 2. Working with various Types of press tools on power presses. 3. Precautions and safety requirements while working on the presses. 4. Measure the thickness and diameter of the sheet with micrometers and calipers to verify conformity to size surface specifications. 5. Setting the stroke and shut height of the pressed pending upon the requirement.
HR-22	:	Turner
Essential Qualification	:	Certificate from a recognized ITI in Turner trade.
Experience	:	02 Years. in same trade.
Nature of Experience	:	<p>Must have thorough knowledge and experience of</p> <ol style="list-style-type: none"> 1. Feed, speed and coolant and experience of materials. 2. Various components and accessories of lathe, Traub, capstan, torrent machine and their function. 3. Cutting of threads (internal & external) 4. Internal and external tape returning 5. Taking measurements by using Vernier Calipers, internal and external Calipers, engineering squares, scribes, micrometers, dial indicator, thread pitch gauges, etc. 6. Reading engineering dimensional drawings. 7. Maintains specifications by observing drilling, grooving, and cutting, including turning, facing, Knurling and thread-cutting operations. 8. Detecting mal functions, troubleshooting processes, adjusting and reprogramming

	controls, sharpening and replacing worn tools, adhering to quality assurance procedures and processes.
HR-23	: Fitter
Essential Qualification	: Certificate from a recognized ITI in Fitter trade.
Experience	: 02 Years in same trade.
Nature of Experience	: Must have thorough knowledge and experience of 1. Reading engineering drawing, identifying and using all instruments normally used for fitting and measuring instruments like Vernier, Calipers, Micrometer, Depth & height gauges, etc. 2. Grinding chisels, drills, reamers, taps etc. 3. Making components to the required limits and fits for fitting jobs. 4. Making simple gauges and templates. 5. Operating various types of drill machines, debarring machine perfection in tool edge grinding, assembling components as per drawing. 6. Day today tasks include fitting and assembling parts and sub-assemblies, shrink fitting parts during assembly, manufacturing and repairing hydraulic and pneumatic equipment. 7. Inspecting machinery and making repairs erecting machinery and equipment on site.
HR-24	: Workman Maintenance (Electrical)
Essential Qualification	: ITI Certificate from a Government recognized Institution in Electrical Trade.
Experience	: 02 Years in the same trade.
Nature of Experience	: Experience of Operation & maintenance of Plant & machines, pneumatic and Electrical equipment e.g. panel, drive, motor, generator, transformer, rectifier etc. Should be able to troubleshoot & repair electrical equipment and system.
HR-25	: Mechanic (Cooling Equipment)
Essential Qualification	: ITI Certificate in Refrigeration & Air Conditioning-Mechanic Trade from a Government recognized Institution
Experience	: 02 Years in the same trade.
Nature of Experience	: Must have thorough knowledge and experience of 1. Reading layout drawings of buildings and equipment relating to Air conditioning systems. 2. Operating air conditioning packaged units of various capacities. 3. Identifying faults like mechanical, electrical and control systems and rectifying the same in packaged units, room air conditioners, refrigeration, etc. 4. Preventive maintenance procedures relevant to air conditioning and refrigeration equipment. 5. Repair damaged & dysfunctional air-condition, heaters & coolers. Check its functions and status. 6. Must have wide knowledge in window and Split type for installation of Air-cons and Coolers. 7. Assemble and install pipe work for refrigeration/air-conditioning systems, gas refilling, etc.

HR-26	:	Store Assistant (General)
Essential Qualification	:	Full time three years Commerce graduate with minimum 55% marks from a Govt. recognized Institute/University
Experience	:	2 Years
Nature of Experience	:	Candidate should be experienced in Inventory management techniques such as FIFO, Preparation of GRNs, BIN Card, Stores Preservation, keeping records and maintaining correspondence regarding the receipt and inspection of materials, equipment etc. Computer knowledge on MS-Word, Excel and data entry/Tally etc. Working knowledge and understanding of ERP systems & e-file management with good communication skills.

ABBREVIATIONS:

“UR-Unreserved; “SC-Scheduled Caste; “ST-Scheduled Tribe; “OBC(NCL)-Other Backward Classes (Non-Creamy Layer);” EWS - Economically Weaker Section. “PWBD–OH”- Persons with Benchmark with Disability – Orthopedically Handicapped, “PWBD–HH”- Persons with Benchmark with Disability – Hearing Handicapped.

SELECTION PROCESS:

For Sl. No. **01 to 08** applications will be scrutinized and the eligible candidates shall be called for personal interview as per the criteria of the recruitment policy of the corporation. In case of eligible candidates being more than 20 per post, the corporation can conduct an online/ written test before the interview. For E-0 posts at Sl. No. **09 to 14**, selection will be based on marks in the GATE SCORE CARD/ UGC NET Score card/CMA or CA. **Accountant, Marketing Assistant (HR-15-16) & Store Assistant General (HR-26)** selections will be based on an Online/Written Test. For Sl. No. **17-25 (HR-17 - HR-25)** selection will be based on an Online test & Skill test. The candidature of all applicants would be provisional and subject to subsequent verification of certificates/testimonials etc.

RELAXATION:

Relaxations for SC / ST / OBC (Non-Creamy Layer) /EWS/ PwBD (Divyangjan) (Percentage of disability 40% or above) candidates will be provided as per guidelines of Govt. of India. The SC/ST/OBC (NCL)/EWS/ candidates who apply against unreserved (UR) posts will not be eligible for age relaxation and PwBD (Divyangjan) (Percentage of disability 40% or above) candidates are eligible for age relaxations.

GENERAL CONDITIONS:

1. The applicant must be a Citizen of India.
2. The candidate should not have exceeded the age limit as of **01.02.2024**. The date for reckoning the age, qualification, experience, etc. shall be **01.02.2024**.
3. No age and percentage of marks bar for Departmental/Internal candidates. Departmental/Internal candidates are those who are on the regular rolls of the Corporation or are under Fixed Term Contracts with the corporation.
4. The candidates having minimum experience in multi-units of Public Sector Undertaking/Large Manufacturing Organizations of repute will be preferred.
5. Teaching experience and training period will not be counted as experience.
6. Candidates from the private sector should be drawing minimum consolidated fixed monthly gross salary (monthly gross salary shall include Basic Pay, Dearness Allowance, HRA and other

Fixed Perks and Allowance etc. No variable pay & incentive or reimbursement of expenses shall be considered for computation of Monthly gross salary) as follows:

S.No.	Apply for Post	Required Gross Monthly Fixed Salary
1.	General Manager [E-7]	Rs. 1,77,030 /-
2.	Deputy General Manager [E-6]	Rs. 1,57,360 /-
3.	Senior Manager[E-5]	Rs. 1,37,690/-
4	Assistant Manager [E-2]	Rs. 78,680/-
5.	Junior Manager [E-1]	Rs. 59,010/-
6.	Officer [E-0]	NIL

7. All the applicants should preferably have good computer knowledge and communication skills.
8. Persons working under Central/State Govt. / Public Sector Undertaking/Autonomous bodies should apply through proper channel. The candidate may, however, send advance copy of the application along with requisite enclosures to avoid delay but may produce **NO OBJECTION CERTIFICATE** at the time of interview/online or written test from their present Employer failing which they will not be allowed to appear in the interview and no TA would be paid to them.
9. Any corrigendum/addendum/errata in respect of this advertisement shall be displayed only on ALIMCO's website i.e. www.alimco.in under the head "Recruitment", No further press advertisement will be issued in this regard. Hence prospective applicants are advised to regularly visit ALIMCO website for latest updates with regard to this advertisement.
10. The candidates are advised to give specific, correct, full information. In case it is detected at any stage that a candidate does not fulfill the eligibility criteria, his / her candidature shall be rejected/cancelled without assigning any reason, thereof. Similarly, even after joining, if it is found that he/she has furnished any incorrect information or suppressed any material information, his/her services shall be summarily terminated.
11. The Management reserves the right to call suitable/short-listed candidates for online test/interview/Skill test.
12. In case no suitable candidate is found, management may consider for appointment of the candidate on contract basis by relaxing age/qualification / experience, at a suitable remuneration to meet immediate requirement.
13. Management reserves the right to cancel candidature of any candidate / or cancel recruitment process of any aforesaid post without assigning any reason.
14. Mere fulfillment of eligibility criteria/norms does not entitle a candidate to be called for interview/written test. Management reserves the right to raise standard of specifications i.e. qualification /percentage of marks/experience higher than that of the minimum prescribed in the advertisement to restrict the number of candidates to be called for interview. Officers at E-0 will be given a fixed stipend of Rs. 30,000 for initial 1 year. Confirmation on satisfactory performance after 1 year of joining the Corporation will be absorbed in regular pay scale as per recruitment rules of the Corporation.
15. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto shall be subject to jurisdictions of Court at Kanpur Nagar only.

16. Candidates belonging to OBC category but not covered under 'Non-creamy layer' should indicate their category as 'General'.
17. The candidates called for the Interview/Skill test will be reimbursed return rail/ bus fare by shortest route on production of proof of journey from their present address to the place of interview as per the rules of the Corporation. No TA will be paid to any candidate for appearing in the online examination.
18. Candidates should carefully fill up all details in the application form especially the Category (SC/ST/OBCNCL/EWS/ PwBD) for which required documentary proof need to be attached with the application. If later it is found that such a statement/ certificate is false, the candidate will be liable for suitable action including termination of services and prosecution.
19. Appointment to the post will be subject to being found medically fit by the Chief Medical Officer as per the prescribed Health Standards.
20. The appointment against vacancies reserved for EWS category candidates shall be provisional and subject to the Income and Asset certificate to be verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the services of the concerned persons will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate. The Income and Asset Certificate issued by any one of the authorities as authorized by Govt. of India.
21. In addition to basic pay the selected candidate would be entitled for DA, HRA, perks and other benefits like PF contribution of 12%, Pension Scheme, PRP, Incentive (PLAI) Indoor treatment, hospitalization facilities under Medical Rules, Post-Retirement Medical Scheme, Gratuity, Earned leave and casual leave as per the rules of the Corporation.
22. The application fee shall be refunded in case management decides to cancel the process of recruitment of any post for any reason.
23. The Corporation reserves the right to prepare a panel for the posts advertised to fill up the future vacancies arising after the publication of this advertisement.
24. The candidates are liable to be transferred anywhere in India including in the initial posting as per the requirement of the corporation.
25. Any modifications/amendments in the advertisement will be given on the ALIMCO website only i.e. www.alimco.in and no separate advertisement will be issued.
26. All important information regarding this recruitment will be available on the ALIMCO website www.alimco.in and as such, candidates are advised in their own interest to visit the website periodically to get updates.
27. The indicative CTC for various posts at minimum of pay-scale are as follows: -

S. No.	Post	Basic Salary	IDA@ 43.7%	Perks @35 % of Basic	HRA @ 18%	Superannuation @ 30% of Basic + DA	Total-Monthly package	Annual Fixed	PRP/ PLAI - Variable	Approx. Annual CTC
1	G. M.	100000	43700	35000	18000	30000	226700	2720400	450000	3170400
2	D.G.M	90000	39330	31500	16200	27000	204030	2589948	350000	2939948
3	Sr. Manager [E-5]	80000	34960	28000	14400	24000	181360	2302176	250000	2552176

4	Asstt. Manager [E-2]	50000	21850	17500	9000	15000	113350	1438860	140000	1578860
5	Jr. Manager [E-1]	40000	17480	14000	7200	12000	90680	1151088	120000	1271088
6	Officer [E-0]	30000	13110	10500	5400	12933	71943	863316	84000	947316
7	Group D	18790	8211.2	6576.5	3382.2	5637	42596.9	511152	71400	582552
8	Group C	17820	7787.3	6237	3207.6	5346	40397.9	484764	71400	556164
9	Group B	17110	7477.1	5988.5	3079.8	5133	38788.4	465456	71400	536856

Note: -

- IDA (Industrial Dearness Allowance) changes every quarter based on AICPI.
- The employee and dependents are covered under Hospitalization scheme which is admissible at CGHS rates. Even after superannuation, the employee and his/her spouse can avail post-retirement medical benefit.
- Annual Increment is 3% of the Basic every year. HRA for Metro cities is 27% at present; as soon as IDA reaches 50%, HRA shall increase to 30% in Metro cities and to 20% in other cities.
- The corporation has its PF Trust and the share of both employee and employer is 12%. Rs 1250.00 every month goes to FPF maintained by EPFO. Family Pension is admissible after attaining the age of 58 years.
- The corporation has taken up a superannuation policy with LIC of India where employees can contribute 10% and the corporation shall contribute 10% of the salary. At the time of superannuation, LIC calculates the Fund Corpus (Own contribution+Companies contribution+ Interest) and fixes annuity for the life of the employee and thereafter his/her spouse.

HOW TO APPLY:

General Instructions to Applicant: -

- Common Application format has been devised by ALIMCO for all the candidates, Candidates desirous of applying to any position in the corporation have to create their profile first by clicking the following link: https://erp.alimco.in/sap/bc/webdynpro/sap/zhrap_erecruitment
- The profile can be completed using the above link and feeding all the data asked for and uploading all the documents relating to Age, Caste, and Educational Qualification Experience.
- Once the profile has been created the posts advertised by ALIMCO shall appear in the login of the Candidates and Candidates can apply to one position at a time by clicking on the post and uploading for receipt of Rs. 500/- for Sr. No. HR-1 to HR-14 and Rs.250/- for Sr. No. HR-15 to HR-26. (SC/ST/PwBD and departmental candidates are exempted from payment of application fee).
- Candidates, who desire to apply for more than one post, must use separate forms for each application and also pay separate fee for each application.
- The Candidates should have a unique Mobile Number and valid e-mail ID for Registration.
- Before starting the registration process please keep the following Ready for ease of registration: -
 - Photograph (*.jpg, *.bmp. Size up to 200 KB)
 - Signature (*.jpg, *.bmp. Size up to 200 KB)
 - DOB Certificate (*.jpg, *.pdf. Size up to 2 MB)
 - Caste Certificate (if applicable) (*.pdf. Size up to 2 MB)

- v. Disability Certificate (if applicable) (*.pdf Size up to 2 MB)
 - vi. Education Certificates (*.pdf, Size up to 1 MB)
 - vii. Experience-related Supporting documents (*.pdf, Size up to 1 MB)
 - viii. Fee Receipt of transaction file (if applicable) (*.pdf, .jpg size up to 2 MB)
 - ix. Once generated OTP will be sent to an e-mail ID provided by the applicant.
 - x. After submission of OTP, the candidate can complete the registration process.
 - xi. Once the registration process is done, candidates scan and enter the Application Form by mentioning their USER ID (capital letter) and PASSWORD respectively.
 - xii. After login, a candidate needs to fill in their profile details like Personal Data, Educational Qualification, Work Experience, etc.
 - xiii. Before submitting the application form candidate needs to click on the save option. Upon clicking on the save option pop-up screen would open for further process of submission if any error occurred it will be reflected at the top of the page.
 - xiv. After saving the application form candidate needs to upload a successful transaction receipt (if applicable).
 - xv. At the last of the Application process candidates can choose the POST applied.
 - xvi. After filling in all the above-required details, the candidate needs to click on the “submit your application” option.
 - xvii. Once successfully submitted, candidates can save/print the application form for future reference.
 - xviii. Once the profile is completed, the applicant should remember his/her username and password. Whenever the corporation advertises a vacancy, the open vacancies shall be shown at the bottom of the user form.
- l. Details of the deposit: -

Artificial Limbs Manufacturing Corporation of India.
Current Account Number: -30269791435,
IFSC-SBIN0003962
Bank Name: -State Bank of India
Branch Address: -ALIMCO Naramau, Kanpur.

- m. Candidate should note that the ALIMCO will in no case be responsible for rejection of application on account of application being incomplete, whatsoever. **The applicants can start applying registration form from 14.02.2024 since 12:00 noon and last Date for Submission of the Online Application Form in the Corporation is 23.03.2024 by 05:00 PM.**

Documents to be Upload as Follows: -

1. SSLC/HSC Certificate/Mark Sheet copy (in support of date of birth)
2. Copies of Educational Certificates (Certificate/Diploma, Degree, PG Degree and Doctorate).
3. Latest copy of Pay Slip.
4. Copies of proof of experience.
5. Receipt of Application fee.
6. Copy of Caste Certificate – SC/ST
7. Copy of Caste Certificate OBC (NCL) not issued before 6 months.
8. Copy of EWS Certificate (Economically Weaker Section) not issued before 6 months.
9. Copy of Certificate of Disability in case of PwBD (Divyangjan) Candidates.
